



**Glenroy Central
Primary School**

CHILD SAFETY CODE OF CONDUCT

(Child Safe Standard 3)

SAFEGUARDING CHILDREN AND YOUNG PEOPLE

**Approved by School Council:
September 2016**

RATIONALE

Glenroy Central Primary School recognises the importance of the partnership between schools and parents to support student learning, engagement and wellbeing. We share a commitment to, and a responsibility for, ensuring inclusive, safe and orderly environments for children and young people.

AIMS

Our school is committed to the safety and wellbeing of children and young people. Our school community recognises the importance of and a responsibility for ensuring our school is a safe, supportive and enriching environment which respects and fosters the dignity and self-esteem of children and young people and enables them to thrive in their learning and development.

All staff, contractors, volunteers and any other member of the school community involved in child-related work are required to comply with the Code of Conduct by observing expectations for appropriate behaviour below. The Code of Conduct applies in all school situations, including school camps and in the use of digital technology and social media.

RESPONSIBILITIES:

AS PRINCIPALS AND SCHOOL LEADERS WE WILL:

- Work collaboratively to create a school environment where respectful and safe conduct is expected of everyone.
- Adhere to the school's Child Safe Policy and uphold the school's commitment to child safety at all times.
- Behave in a manner consistent with the standards of our profession and meet core responsibilities to provide inclusive, safe and orderly environments.
- Plan, implement and monitor arrangements to ensure the care, safety, security and general well-being of all students in attendance.
- Identify and support students who are or who may be at risk.
- Do our best to ensure every child achieves their personal and learning potential.
- Work with parents to understand their child's needs and, where necessary, adapt the learning environment accordingly.
- Respond appropriately when inclusive, safe or orderly behaviour is not demonstrated and implement appropriate interventions and sanctions when required.
- Ask any person who is acting in an offensive or disorderly way to leave the school grounds.
- Call the police if a person does not leave school grounds when asked to do so.

AS TEACHERS AND ALL NON-TEACHING STAFF, WE WILL:

- Adhere to the school's Child Safe Policy and uphold the school's commitment to child safety at all times.
- Model positive behavior to students consistent with the standards of our profession.
- Proactively engage with parents about student outcomes.

- Work with parents to understand the needs of their child and, where necessary, adapt the learning environment accordingly.
- Work collaboratively with parents to improve learning and wellbeing outcomes for students with additional needs.
- Communicate with the principal and school leaders in the event they anticipate or face any tension or challenging behaviours from parents.
- Promote the cultural safety, participation and empowerment of Aboriginal and Torres Strait Islander students and students with culturally and/or linguistically diverse backgrounds.
- Treat all members of the school community with respect.

AS PARENTS, WE WILL:

- Adhere to the school's Child Safe Policy and uphold the school's commitment to child safety at all times.
- Model positive behaviour to our child.
- Ensure our child attends school on time, every day the school is open for instruction.
- Take an interest in our child's school and learning.
- Notify and inform the school office immediately if any changes should occur to child's emergency/enrolment information records.
- Never confront another person's child about any issues pertaining to them or to my child.
- Work with the school to achieve the best outcomes for our child.
- Communicate constructively with the school and use expected processes and protocols when raising concerns.
- Read and be well informed of current school related events on the school's website and in the newsletter.
- Speak initially with teachers in respect to any concerns relating to our child.
- Support school staff to maintain a safe learning environment for all students.
- Follow the school's complaints processes when there are complaints.
- Never smoke on the school grounds, including the Drop Off zone.
- Not park in the staff car park for any reason unless assisting with operating the canteen.
- Be actively involved, to the best of our ability, in the activities and programs of the school.
- Treat all staff, students and other members of the school community with respect.

AS STUDENTS, WE WILL:

- Model positive behaviour to other students.
- Comply with and model school values.
- Behave in a safe and responsible manner.
- Respect ourselves, other members of the school community and the school environment.
- Actively participate in school.
- Not disrupt the learning of others and make the most of our educational opportunities.

AS COMMUNITY MEMBERS, WE WILL:

- Adhere to the school's Child Safe Policy and uphold the school's commitment to child safety at all times.
- Model positive behaviour to the school community.
- Treat other members of the school community with respect.
- Support school staff to maintain a safe and orderly learning environment for all students.
- Utilise the school's communications policy in how to communicate with the school.

UNACCEPTABLE BEHAVIOURS

Behaviours that are considered inappropriate on and adjacent to school grounds or that do not uphold the values of this code of conduct include when a person:

- Is rude, aggressive or harasses others.
- Sends rude, confronting or threatening letters or emails.
- Is manipulative or threatening.
- Speaks in an aggressive tone, either in person or over the telephone.
- Makes sexist, racist or derogatory comments.
- Inappropriately uses social media as a forum to raise concerns/make complaints against the school.
- Is physically intimidating, eg standing very close
- Photographs or films a child in the school environment except in accordance with school policy
- In the school environment or at other school events where students are present, consumes alcohol or takes illicit drugs.

CONSEQUENCES

The School Principal is responsible for determining what constitutes reasonable and unreasonable behaviour. Unreasonable behaviour and/or failure to uphold the values of this Code of Conduct may lead to further investigation and the implementation of appropriate consequences, which may include:

- Formal notice preventing entry onto school premises or to attendance at school activities.
- Written notice will follow any verbal notice given.
- The Police being informed, which may result in a charge of trespass or assault.
- An intervention order being sought.



Glenroy Central Primary School

Parent / Caregiver Code of Conduct

By agreeing to meet specified standards of positive behaviour, everyone in our school community can be assured that they will be treated with fairness and respect. In turn, this will help to create a school that is safe and orderly, where everyone is empowered to participate and learn.

I (*parent/caregiver name*) agree to meet the following expectations as stated in the Code of Conduct:

- Adhere to the school's Child Safe Policy and uphold the school's commitment to child safety at all times.
- Model positive behaviour at all times.
- Ensure our child attends school on time, every day the school is open for instruction.
- Take an interest in my child's school and learning.
- Notify and inform the school office immediately if any changes should occur to child's emergency/enrolment information records.
- Never confront another person's child about any issues pertaining to them or to my child.
- Work with the school to achieve the best outcomes for my child.
- Communicate constructively with the school and use expected processes and protocols when raising concerns.
- Read and be well informed of current school related events on the school's website and in the newsletter.
- Speak initially with the home group teacher in respect to any concerns relating to my child.
- Support school staff to maintain a safe learning environment for all students.
- Be actively involved, to the best of my ability, in the activities and programs of the school.
- Treat all staff, students and other members of the school community with respect.

I acknowledge the possible consequences of failing to uphold the values of the Code of Conduct:

- Formal notice preventing entry onto school premises or to attendance at school activities.
- Written notice will follow any verbal notice given.
- The Police being informed, which may result in a charge of trespass or assault
- An intervention order being sought.

Parent / Caregiver Name:

Parent /Caregiver Signature

Date: